

**Po On Commercial Association Wong Siu Ching Secondary School**  
**Report on the Use of Capacity Enhancement Grant (September 2024 to August 2025)**

<b>Task Area</b>	<b>Implementation Plan &amp; Schedule</b>	<b>Staff Member employed or services procured</b>	<b>Grant Used (HK\$)</b>	<b>Evaluation</b>
Learning & Teaching	To employ two Teaching Assistant (TAs) to perform administrative duties, assist teachers in student activities and revise learning materials.	Two Teaching Assistants	Total salaries paid for 2 TAs: \$428,583.60  Total contributions paid for MPF Scheme (employer's portion): \$46,108.80  TOTAL \$474,692.40	The TAs helped teachers to prepare teaching materials, enhanced teaching and learning efficiency. The TAs also offered support in administration and student activities, which relieved the teachers' workload.

Grant received from EDB: \$676,944.00

Total grant used: \$474,692.40

Deficit Balance: \$202,251.60

Deficit transferred to the surplus of EOEBG: \$202,251.60

24/25 Total Balance: \$0